

The Board of Trustees met on Dec. 16, 2019 at the office of the cemetery. Meeting was called to order by Pres. Richard Phipps at 1:30, followed by the Pledge of Allegiance to the flag.

Roll call: all present.

Minutes from previous meeting not presented.

No public comment.

Treasurers report: Rabobank--October 31 balance \$178,305.85 November balance \$164,477.54 Provident October 31 balance \$196,504.14 November balance \$196,541.70

Managers report: The asphalt has been repaired and looks much better. Still working on Website compliance. Harassment training is completed for all paid staff, and partially completed in regards to the Board. Discussion for tractor purchase--talk to Friends of Cemetery about applying for grant from CIF.

The bid for the Niche project was presented. Richard moved to accept the bid, Doris 2nd motion carried unanimously. A check was issued for \$25,000.00 for half the cost to begin construction after the first of the year.

The financial statements were looked over. Next was the problem with the Hefner burial plot. They had been sold an "adult" plot in the baby section for burial of their child, and one parent in the future. Due to burials surrounding this plot (L-45-6) it could not be converted to an adult plot even at the time of sale. It was resolved that the best solution to meet their needs, and our obligation to square footage would be to use the adjacent plot L-45-10 for their use. Doris moved, Richard 2nd motion carried unanimously.

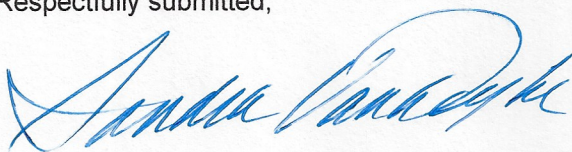
There are 2 contracts in default for non-payment of a year or more (OC/M-124-2 and JC/L-60-9W). After default the plot returns to inventory upon Board decision. Sandra moved, Richard 2nd motion carried unanimously.

Reservation's have been made for Manager to attend the CAPC Annual Conference in Feb., 2020.

Meeting adjourned at 2:28.

Next meeting Jan. 27, 2020.

Respectfully submitted,



Sandra Van Dyke