

PALO VERDE CEMETERY DISTRICT  
MINUTES FROM NOVEMBER 6, 2023

CALL TO ORDER

The meeting was called to order at 1:30 p.m. by President Richard Phipps.

ROLL CALL

Present were Richard, Marilee Harkinson, Susie Forrest and Sydney Presley. Sandra VanDyke was absent.

PLEDGE OF ALLEGIANCE was conducted.

APPROVAL OF THE AGENDA

Marilee moved to approve the agenda. Richard seconded the motion. Motion carried unanimously.

PUBLIC COMMENTS

Sydney Presley talked about a problem with delivering headstones to the cemetery. She also asked about the cemetery's policy of only one (1) burial per day.

MINUTES

Marilee moved to approve the minutes from September 25 and October 23, 2023. Richard seconded the motion. Motion carried unanimously.

TREASURER'S REPORT

Marilee gave the Treasurer's report. The balances are as follows: Mechanics Bank checking-\$347,881.92; Mechanics Bank money market-\$237,079.49; and the Provident Bank savings account was closed on October 16, 2023.

OLD BUSINESS

Marilee reported that the Provident Bank account funds were moved to Mechanics Bank with a better interest rate.

NEW BUSINESS

None

TRUSTEES COMMENTS

Marilee commended staff on the great job they are doing.

MANAGER'S REPORT

Susie reported the cemetery's insurance policy was renewed with an effective date of October 14, 2023.

Susie attended the CPAC meeting. Several subjects were discussed including green burials and the Brown Act.

Richard and Sandra need to complete refresher ethics training prior to December 31, 2023.

Susie discussed the 2022-23 audit schedule.

She also reported on recruitment efforts to hire a bookkeeper.

The meeting was adjourned at 2:26 p.m.



Marilee Harkinson  
Treasurer