

Meeting was called to order at 1:43 pm

Pledge of allegiance led by Richard Phipps.

Approval of agenda motion by Marilee and second by Richard. All approved

No public comments.

Minutes of meeting November: Richard moved and second by Marilee. All approved

Treasurer's report: Mechanics Bank Checking: \$330,143.85 Mechanics Savings: \$237,079.49
Richard moved to accept, Marilee second. All approved

Old business: none

New business : Land lease: It was moved by Richard to continue the lease with DeConinck Farm.
Second by Marilee. All approved

Marilee made motion to continue with same auditor, Richard second. All in favor. Manager told to complete and return the engagement letter.

Motion to seek an additional employee for 6 months, may become full time. Marilee made motion, Richard second. All in favor. Also moved to increase wage of Adrian to \$20.00 per hour as he has become more experienced with equipment.

Old Toro cart has no trade in value. Vendor will pick it up for disposal when delivering new machine. Marilee made motion, Richard second. All in favor.

No Trustee comments.

Manager report: The need for a Jib crane discussed at length.

Need for medical insurance for employees was discussed.

Audit completion most important issue at this time.

Discussed need for Clerk. Pay would be at \$21.00 per hour.

Discussion of policy and enforcement.

Moved to closed session at 2:48 pm.

Return to open session and report at 3:07 pm. Grievance verbally submitted by manager to board.

Next meeting December 11, 2023.

Meeting adjourned at 3:09 pm

Respectfully,



Sandra Van Dyke

**Palo Verde Cemetery District
Board of Directors Meeting**

AGENDA

Monday, November 28, 2023

1:30 pm located at

Palo Verde Cemetery District

343 W. 10th Ave.

Blythe, CA 92225

- I. **Call to Order/ Roll Call**
- II. **Pledge of Allegiance**
- III. **Approval of the agenda**
- IV. **Public Comments** -Non-agenda items may be addressed by members of the public, subject to a three (3) minute time limitation per individual. Individuals may speak to agenda items at time of consideration.

- V. **Minutes** – Review & approval of the November 6, 2023 meeting minutes
- VI. **Treasurers Report**
 - a. Mechanics Bank Checking: _____
 - b. Mechanics Bank MM: _____
- VII. **Old Business:**

- VIII. **New Business:**
 - a. 2024 Land Lease
 - b. Auditor engagement letter & scheduling
 - c. Grounds keeper status change
 - d. Toro trade in options with current purchase

- IX. **Trustee's Comments:**

- X. **Manager's Report**

- XI. **Closed Session: Personnel**

- XII. **Resume open session and report.**

- XIII. **Adjournment**

Palo Verde Cemetery District
Board of Directors Regular Meeting

November 28, 2023

Sign In Sheet

Marilyn Hunt
Ruthal P...
Linda Van Dyke
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